

## REGISTRATION FILE

**TO BE RETURNED BY FEBRUARY 20<sup>TH</sup> 2023**

The city of Mulhouse organizes **Mulhouse 023** at MOTOCO from the 10<sup>th</sup> to the 13<sup>th</sup> of September 2023. The registration file is composed of:

- **The registration form**
- **The technical registration form:** you choose one exhibition space which corresponds to your installation. You map your installation on a plan and make sure you have answered all questions
- **A CV with a selection of detailed works under the shape of photos (maximum 15) with description of the works if necessary. If the candidate displays videos, it is necessary to add one synopsis or one short summary to the registration file**
- **The signed regulation**

### IMPORTANT :

- Make sure that the cultural department of the City of Mulhouse has received your documents within the deadline mentioned above. (tel: +0033.3.69.77.77.50)
- Registration file received after February 20th 2023 will be not taken into account.

**Return the completed registration file before the February 20<sup>th</sup> 2023:**

**By e-mail to:**

amelie.gonin@mulhouse-alsace.fr (fichier pdf)

**OR**

**By post to:**

Madame Amélie Gonin

Ville de Mulhouse - Service du développement culturel  
15 rue des Franciscains  
68100 Mulhouse

# REGISTRATION FORM

## EXHIBITOR'S IDENTIFICATION

☐ Man

☐ Woman

☐ Other

Name..... First name.....

Adress .....

P.O Box ..... City .....

Phone .....

E-mail .....

Name of the Art High school .....

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Adress .....

P.O Box ..... City .....

Phone .....

Year of graduation .....

I undersigned ..... undertake to participate at said manifestation and agree with its regulations and with installation instructions (annexed documents).

**I authorize / do not authorize** the City of Mulhouse to exploit photos or representation of my works for distribution to the national, international, specialized magazines (***please cross out whichever does not apply***).

Signature:

# TECHNICAL REGISTRATION FORM

## EXHIBITOR IDENTIFICATION

(\*: information mentioned on the sign. Please write legibly.)

Name of the Art School\*: .....

Artist name and surname\*: .....

Type of works presented (paintings, sculptures, etc.): .....

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## IMPORTANT

- **Return the completed file before the February 20<sup>th</sup> 2023. Only completed technical files will be examined. No modification will be taken into account after February 20<sup>th</sup> 2023**
- No tools will be made available during the assembling. Please make sure you provide for anything you may need (stool, vacuum-cleaner, screwdrivers, hammer, screw, nails, duct tape, etc.).
- Furniture: tables and chairs can be made available on request (subject to available stock).
- Please provide electrical adapters for foreign devices.
- We will do our best to answer to all exhibitors and position you as a priority in the space you have chosen. Nevertheless, in the event of duplicates in a space, priority will be given to the technical need of artists.

## CHOICE OF EXHIBITION SPACE

- Please do only select one exhibition space
- Clearly indicate the characteristics on the next page
- You map your installation on a plan
- Indicate clearly, the type of space and the location of the space

*Example :*     *ground floor / space of type 1*

*First floor / space of type 3 / room n°24.*

<b>Location</b>	Ground floor
	First floor/second floor
	Outdoor space

<b>Type of space</b>	Space of type 1 (ground floor): name the space number: _____
	Space of type 2 (first & second floor): name the space number: _____
	Space of type 3 (outdoor space )

**Scaffold (only for ground floor)**     ☐ yes     ☐ no

If yes for: ☐ the set up / ☐ the dismantling

Please indicate the estimated time: \_\_\_\_\_ minutes/hours

**On site storage**     ☐ yes     ☐ no

if yes: area (m<sup>2</sup>): \_\_\_\_\_

*On site storage from Wednesday June 9<sup>th</sup> 2021 evening until Wednesday June 16<sup>th</sup> 2021 morning (as of article 9 of the rules, the insurance is valid from Thursday June 8<sup>th</sup> 2021 8 am until Wednesday June 16<sup>th</sup> 2021 12 am).*

**Fastening of an item weighing more than 30 kg** requiring specific hanging (if yes, please to make appear on the plan):     ☐ yes     ☐ no

## GROUND FLOOR

**Space of type 1:** 16 spaces from 17m<sup>2</sup> to of 73m<sup>2</sup> in ground floor (more of 4m high, raw concrete floor)

All of the spaces located at the edge of the exterior walls of the building have windows facing the exterior (daylight).

It's not possible to hang on exterior walls in the ground floor.

## REZ-DE-CHAUSSÉE



### Characteristics of the space:

Electric power:

☐ 3Kw

☐ other: \_\_\_\_

Lighting (βspots maxi):

☐ yes, how many spot \_\_\_\_ indicate their position on the plan)

☐ no

Need to hang from the ceiling:

☐ yes

☐ no

Need for video projection:

☐ yes

☐ no

Need for tables and chairs:

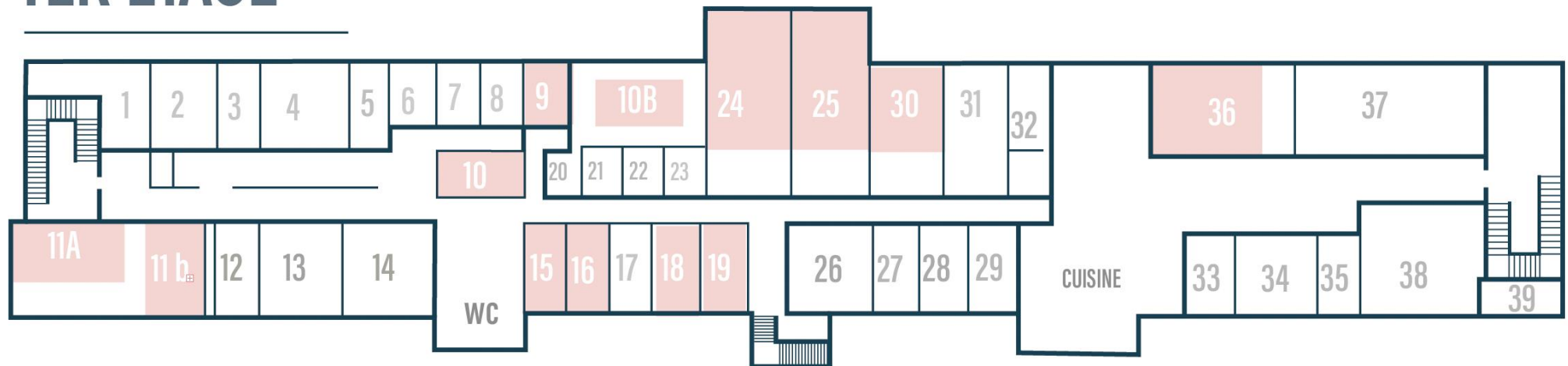
☐ yes how many: \_\_\_\_

☐ no

## FIRST FLOOR: be careful, no elevator, no freight elevator

**Space of type 2:** room in floor, 13 spaces, from 20 m<sup>2</sup> to 70 m<sup>2</sup>, variable ceiling between 4m and 2.50m high, different floors (you can look at the photos attached to this file)

## 1ER ÉTAGE



### Characteristics of the space:

Lighting (3 spots maxi):

☐ yes, how many spot \_\_\_\_ indicate their position on the plan)

☐ no

Need to hang from the ceiling:

☐ yes

☐ no

Need full black:

☐ yes

☐ no

Need for tables and chairs:

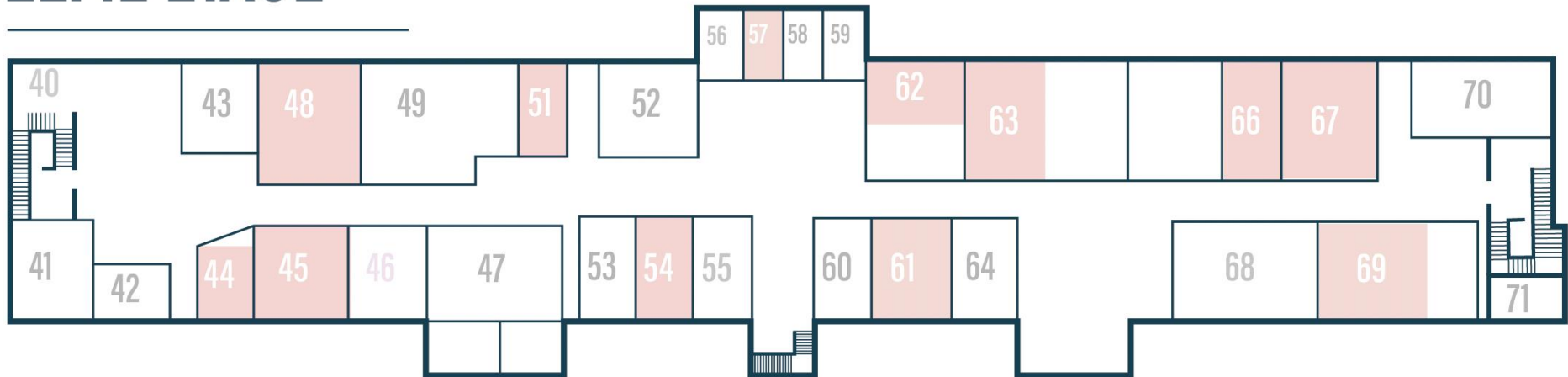
☐ yes how many: \_\_\_\_

☐ no

## SECOND FLOOR: be careful, no elevator, no freight elevator

**Space of type 2:** room in floor, 12 spaces, from 16 m<sup>2</sup> to 70 m<sup>2</sup>, variable ceiling between 4m and 2.50m high, different floors (you can look at the photos attached to this file)

## 2ÈME ÉTAGE



### Characteristics of the space:

Lighting (3 spots maxi:

Need to hang from the ceiling:

Need full black:

Need for tables and chairs:

☐ yes, how many spot \_\_\_\_ indicate their position on the plan)

☐ yes

☐ yes

☐ yes how many : \_\_\_\_

☐ no

☐ no

☐ no

☐ no

## OUTDOOR : for monumental pieces

**Type 3 space:** space outside the building for monumental pieces. 4 spaces of about 80m<sup>2</sup> on the ground (to be defined according to the project).



Lighting (max. 3 spots)

Tables and chairs needed :

☐ yes, number: \_\_\_\_ (to be positioned on the plan) ☐ no

☐ yes, number \_\_\_\_ ☐ no



